## City of Albuquerque Alarm System Ordinance - Information Sheet

**PURPOSE** – The purpose of this Ordinance is to establish criteria governing the installation, use and maintenance of Alarm Systems within the city of Albuquerque in order to reduce the False Alarms that consume public safety resources. Nothing in this Ordinance is intended to discourage proper use of Alarm Systems.

**ALARM SYSTEM** – For the purpose of this Ordinance an Alarm System is defined as any device designed to detect an unauthorized entry or emergency situation on real property that emits sound or transmits an electronic signal off premises.

**ALARM USER** – An Alarm User is any person, firm, partnership, corporation or other entity that is in control of a location served by an Alarm System. In the case of a rental property, the renter is considered the Alarm User.

**ALARM USER PERMIT** – All Alarm Users are required to obtain an annual Alarm User Permit from the City of Albuquerque. The cost of the permit is \$25.00 for the issuance and each annual renewal of each Alarm User Permit. Alarm User Permit Fees are used to financially support the False Alarm Reduction Unit (organizational entity within the City of Albuquerque established for the purposes of implementation and enforcement of the Albuquerque Alarm System Ordinance).

Your Alarm Company should provide an Alarm User Permit Application to you at the time your system is installed or activated.

#### **DUTIES OF AN ALARM USER:**

- 1. Comply with the Alarm User Permit requirements
- 2. Instructing all persons who are authorized operate the Alarm System in the proper method of operation.
- 3. Maintaining the Alarm System in a manner that will reasonably eliminate False Alarms.
- 4. Responding to or causing a representative to respond within 30 minutes when requested by city officials to provide access to an Alarm Site where an alarm signal is being emitted.
- 5. Notifying your Alarm System Company of any malfunctioning, test, etc. of your Alarm System.
- 6. Paying all fees and fines under this Ordinance within 90 days of the date assessed.

#### **EXCESSIVE FALSE ALARMS SERVICE FEES**

- 1. A permitted Alarm User will not be assessed a service fee for the first three False Alarm responded to within a permit year.
- 2. An excessive false alarm fee of \$150 will be assessed for each false alarm in excess of three per permit year.
- 3. After ten False Alarms in a permit year, the excessive false alarm fee will be increased to \$500 for each additional False Alarm in excess of ten.

**FALSE ALARM NOTIFICATIONS** – The False Alarm Reduction Unit will provide every Alarm User a written notification of all false alarms at your Alarm Site. This is to provide you an opportunity to have your alarm system serviced and provide additional training to persons authorized to operate the system in order to prevent future false alarms.

**FOR ADDITIONAL INFORMATION** – If you have any questions concerning your obligations as an Alarm User under the Alarm Systems Ordinance you can either contact the False Alarm Reduction Unit at (505) 768-2144 or go to the web site; http://www.cabq.gov/police/alarm.

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# ALBUQUERQUE POLICE DEPARTMENT FALSE ALARM REDUCTION UNIT (FARU) COA - P. O. Box 1313 - ABQ., NM. 87103 \* (505) 768-2144 main / (505) 768-2108 fax

### ALARM REGISTRATION

Please review and complete this form for accuracy. 'Contact Persons' must be available to respond to the alarm site within 30 minutes.

EXPIRES: **ALARM TYPE:** \_Burglary \_\_Fire \_\_Hold-Up Panic **LOCATION -**RESPONSIBLE PARTY NAME (LAST, FIRST OR BUSINESS NAME) LAST, FIRST STR # STREET NAME APT/SUITE eMAIL ADDRESS STR # STREET NAME APT/SUITE eMAIL ADDRESS CITY, STATE ZIP CITY, STATE ZIP Ph1 Ph2 Ph1 Ph3 Ph4 PHONE 1 PHONE 2 PHONE 3-4 PHONE 1-2 COLLECTIONS **CONTACT PERSON 1 CONTACT PERSON 2** NAME (LAST, FIRST) NAME (LAST, FIRST) Ph1 Ph3 Ph1 Ph3 Ph2 Ph4 Ph2 Ph4 PHONE 1-2 PHONE 3-4 PHONE 1-2 PHONE 3-4 SPECIAL CONDITIONS MONITORED BY INSTALLED BY COMPANY NAME COMPANY NAME ADDRESS (STR # STREET NAME APT/SUITE ADDRESS (STR # STREET NAME APT/SUITE CITY, STATE ZIP CITY, STATE ZIP PHONE 1 PHONE 2 PHONE 1 PHONE 2 Important: PERMITS ARE NOT TRANSFERABLE. In the case of a move, do not alter nor forward this form with an invoice or a payment. Please call FARU to set-up a new registration. If your alarm system is not monitored, designate "Not Monitored" in the 'Monitored By' section. All active alarm systems within the City of Albuquerque (city limits), monitored or not, are required to be permitted. Contact FARU with concerns

regarding the Alarm Ordinance and/or visit our web site at www.cabq.gov/police/alarm. Thank you for your

**Date** 

cooperation.

Signature of Alarm Owner / Responsible Party